



*Reservation Agreement & Policies Form*  
*J. Nicole Spa for Girls*  
6777 Mt. Zion Blvd. \* Suite 100 \* Morrow, GA 30260 \* 678-653-5611



I acknowledge that parties hosted by J. Nicole Spa for Girls are for Entertainment Purposes and that the owners and staff are not licensed professionals. I agree to the following policies:

An adult (preferably the guest of honor's parent or guardian) must remain on premises during the party/event. J. Nicole Spa for Girls will not be held responsible for un-supervised minors.

- 1. A non-refundable deposit of \$50, and your signed reservation agreement is due 7 days prior to your party in order to secure your date.**
- 2. Invoice totals are based upon the number of guests you provide. You will be responsible for the payment of all final balances whether or not your guests arrive. Refunds/Adjustments will not be given for guests who do not show up.**
- 3. All balances must be paid in full prior to the beginning of the party. You will receive your final invoice no less than 3 days prior to your party. You may pay by cash, credit card or online via PayPal (must be paid in full 24 hours before your party). Invoices include gratuity of 12%. (There is a \$30 fee for insufficient funds)**

**Basic parties are for 6 guests. If your party contains additional guests, the fee is \$25/per person.**

Minor children, who are not receiving services, should be supervised at all times. Please do not allow running/playing in the spa. J. Nicole Spa for Girls will not be held responsible for their injuries.

We take pride in our spa and ask that you, your guests, and the guests of your daughter will handle our equipment (including magazines and furniture) with care.

J. Nicole Spa for Girls does not use metal clippers or cutters for manicures/pedicures, therefore no cutting of the cuticles or nails are performed during service. Make-up applications are applied with cotton swabs and applicators for sanitation purposes. All equipment/costumes/clothing used is the property of J. Nicole Spa for Girls and intended for use during the party. We ask that all property is returned prior to leaving the spa.

J. Nicole Spa for Girls requests a final list of your guest at least 2 days prior to your party.



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**PHOTOS:**

We may use photos taken during your event on our website or for other promotional materials. By signing the reservation agreement, you agree to allow us to use pictures on our social media and for marketing purposes.

**Cancellation Policy:**

**Deposits are non-refundable.** If you must cancel your party, please contact us within 3 business days. We will work with you to reschedule an alternate date at no additional cost. Any additional date changes to your reservation will incur a fee of \$50.00

**Liability**

J. Nicole Spa for Girls, its owners, or staff are not licensed salon professionals. When booking your party, as a client, you agree and understand that all services are for entertainment purposes only. We do not offer brand name or licensed characters as part of our party packages.

**Tardiness**

J. Nicole Spa for Girls would love to make your party an unforgettable event. In order to accomplish this, we ask that the guest of honor and her party guests plan to arrive at least 15 minutes prior to the start of the party so that we make take care of logistics and begin the activities in a timely manner. Party guests (including the guest of honor) who arrive more than **15 minutes after the party begins may not receive full services. If the guest of honor is more than 30 minutes late, the party may be cancelled, and the deposit forfeited.**



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### Party Packages:

All party packages are as described. J. Nicole Spa for Girls determines the color coordination of each party. We provide balloons & table decor –outside decorations are not permitted.

Changes to party packages may be made at \$10.00/guest per request

1. Princess & Pirates Party - \$200.00 (girls & boys/suggested for ages 2-7)
2. Little Angel Tea Spa-rty - \$250 (suggested for ages 2-7)
3. Sweet Little Princess Spa-rty - \$300 (suggested for ages 2-7)
4. Delightful Diva Spa-rty - \$325
5. “Spa-jama” Party - \$365
6. Precious Princess Deluxe Spa-rty - \$375
7. Totally Teen Spa-rty - \$350

### Party Times Range from 2 -3 1/2 Hours and include:

*Party Food (Pizza, popcorn or cookies, drink)*

*Tea Party Food is finger sandwiches, cookies, fruit and/or pastries and flavored tea or lemonade.*

*Fully decorated table (tablecloth, plates, glasses, napkins, forks)*

*Guest of honor receives tiara or birthday pin and balloons to take home.*

*A small bag of candy for each guest.*

- Spa-rty package prices are for **6(six) children - guest of honor & 5 (five friends)**
- There is a \$30.00 charge for each additional party guest.
- 12% gratuity is included in the total party package price.



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**By completing and signing the reservation form, you acknowledge that you have read and agree with J. Nicole Spa for Girls' Policies and Payment Terms.**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

EVENT DATE: \_\_\_\_\_

REQUESTED TIME: \_\_\_\_\_

PARTY PACKAGE: \_\_\_\_\_

**(12% Gratuity Added to all Parties)**

NUMBER OF GUESTS (INCLUDE GUEST OF HONOR) : \_\_\_\_\_

**I acknowledge that the Basic Party Package is for a party of 6 (six) – The Guest of Honor and 5(five friends).**

**(parent's initial \_\_\_\_\_)**

**I acknowledge that there is an extra charge for each additional attendee (parent's initial \_\_\_\_\_)**

**I understand and agree that my invoice will reflect the number of guests entered here. I understand and agree that I am responsible for payment of all guests, including no shows (parent's initial \_\_\_\_\_)**

GUEST OF HONORS NAME & AGE: \_\_\_\_\_

PARENT'S SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

PLEASE EMAIL COMPLETED FORM TO:

[JNICOLESPA@GMAIL.COM](mailto:JNICOLESPA@GMAIL.COM)